

Job Title: Life Skills Trainer

Department: Programme

Location: Delhi/NCR

Responsible for: No reporting team member

Nature of employment: Permanent

JOB PURPOSE

The Life Skills Trainer will be responsible for implementing and facilitating the Life Skills Education (LSE) program across communities where organization operates. The role involves working directly with children and adolescents to build essential life competencies, as defined by the World Health Organization—"abilities for adaptive and positive behavior that enable individuals to deal effectively with the demands and challenges of everyday life." The trainer will also mentor Peer Facilitators to co-lead sessions, fostering youth leadership and ensuring the sustainability of life skills initiatives. As the key facilitator, the trainer will lead sessions and oversee the effective rollout of the life skills curriculum in the community.

KEY RESPONSIBILITIES

Program Implementation and Facilitation

- Roll out the Life Skills Education (LSE) program across communities.
- Facilitate interactive sessions on core life skills.
- Use creative methods like art, storytelling, games, and participatory activities to engage children and adolescents.
- Ensure sessions are child-friendly, inclusive, and promote a safe space for learning and dialogue.
- Co-anchor life skills sessions for Peer Facilitators and actively participate to support their learning and build facilitation skills.
- Peer Educator Engagement and Community Involvement
- Identify, train, and mentor Peer Educators to co-lead life skills sessions.
- Support Peer Educators in developing leadership, facilitation skills, and personalized learning journeys.
- Encourage Peer Educators to become active youth leaders contributing to community-based child protection efforts.
- Promote peer learning and community ownership of the life skills program.

Curriculum Development and Continuous Improvement

- Design and adapt life skills curriculum based on WHO guidelines and community context with appropriate lens.
- Regularly assess session effectiveness and incorporate feedback for improvement.

Monitoring, Documentation, and Safeguarding

- Track participant attendance, engagement, and progress.
- Maintain session records, impact reports, and documentation in the prescribed format.
- Participate in regular review meetings with team members and parents.

General

- Uphold and work within organization's policies and procedures.
- Conduct yourself in accordance with Organization's Child Safeguarding Policy and Code of Conduct Policy in personal and professional life – which includes reporting suspicions of child abuse or any other breach of these policies.
- Actively promote and embody Organization's core values of NEVER GIVE UP, HAVE COURAGE, EARN TRUST, SHOW COMPASSION and NURTURE TALENT across the organization.
- Undertake any other duties, as appropriate to the post, as delegated by the line manager.

KEY RESPONSIBILITIES CONTINUED

Expected competencies:

- Educational Qualifications -Graduate/Postgraduate in concerned subjects
- 3 to 5 years of relevant experience being life skills trainer
- Outstanding verbal and nonverbal communication skills to effectively engage with children and adolescents in the community.
- Strong relationship-building abilities to establish trust and rapport, creating a positive and supportive learning environment.
- Excellent organizational skills to manage curriculum, plan activities, and monitor student progress effectively.
- Adaptability in teaching methods to accommodate the diverse needs of students.
- Willingness to undertake extensive field work.
- A flexible approach to work with the ability to work under pressure.
- Demonstrable commitment to and the ability to uphold and promote Organization's core values.
- Understanding of the importance of an organisational Code of Conduct and Safeguarding policy.

Interested candidate please send your cv at:

contact@pmspl.net.in